

**MEETING NO. 4235
JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD WEDNESDAY, JUNE 05, 2019**

10:00 A.M.

**RETIREMENT SYSTEMS CONFERENCE ROOM
ALLOY CENTER, 500 WOODWARD AVENUE; SUITE 3000
DETROIT, MICHIGAN 48226**

TRUSTEES PRESENT

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member
Tasha L. Cowan	Trustee
Kimberly Hall-Wagner	Trustee
John Naglick	Ex-Officio Trustee/Finance Director
Crystal Perkins	Trustee
June Nickleberry	Trustee/Chairperson
Thomas Sheehan	Trustee

TRUSTEES EXCUSED

Christa Mclellan	Ex-Officio Trustee/City Treasurer
Lori Cetlinski	Trustee/ Vice- Chairperson

TRUSTEES ABSENT

None

ALSO PRESENT

Gail A. Oxendine	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Michael VanOverbeke	General Counsel
TaKneisha Johnson	Administrative Assistant IV

STAFF EXCUSED

David Cetlinski	Executive Director
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CHAIRPERSON

June Nickleberry

The Board's Recording Secretary took a verbal Roll Call at 10:08 a.m. and Chairperson Nickleberry called the meeting to order.

Present at Roll Call: Scott Benson, Tasha L. Cowan, Kimberly Hall-Wagner, John Naglick and Crystal Perkins

Re: Legacy Plan Service Retirement(s)

Motion By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the application(s) for retirement from the **COMPONENT II (LEGACY) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Dennis B. Gosioco – RCPO - DPW
SERVICE CREDIT	28-08
EFFECTIVE DATE	04-16-19
NAME, TITLE, DEPARTMENT	Oscar Myles – Paramedic – Fire (Civilian)
SERVICE CREDIT	16-01
EFFECTIVE DATE	07-17-19
NAME, TITLE, DEPARTMENT	Abdullah Nelson – Supvg Invest Pol Com – Police (Civilian)
SERVICE CREDIT	12-07
EFFECTIVE DATE	06-12-19
NAME, TITLE, DEPARTMENT	Michael A. Parker – Business Systems Sup – Human Resources
SERVICE CREDIT	30-00
EFFECTIVE DATE	05-24-19
NAME, TITLE, DEPARTMENT	Jacquenette M. Shearrod – Clerk IV – Non-Departmental
SERVICE CREDIT	15-10
EFFECTIVE DATE	04-24-19

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Vested Retirement(s)

Motion By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Harry Bullard – Service Desk Analyst – Water & Sewerage
SERVICE CREDIT	17-00
EFFECTIVE DATE	04-01-19
NAME, TITLE, DEPARTMENT	Simeon C. Ohakpo – Manager I – Municipal Parking
SERVICE CREDIT	22-04
EFFECTIVE DATE	06-01-19
NAME, TITLE, DEPARTMENT	Robert L. Preston – Building Attendant A - Recreation
SERVICE CREDIT	13-09
EFFECTIVE DATE	05-01-19

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Hybrid Plan Service Retirement(s)

Motion By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the application(s) for retirement from the **COMPONENT I (HYBRID) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Akshay N. Chauhan – Special Project Techn – Water & Sewerage
SERVICE CREDIT	01-06
EFFECTIVE DATE	05-01-19
NAME, TITLE, DEPARTMENT	Dennis B. Gosioco – RCPO - DPW
SERVICE CREDIT	02-02
EFFECTIVE DATE	04-16-19
NAME, TITLE, DEPARTMENT	Abdullah Nelson – Supvg Invest Pol Com – Police (Civilian)
SERVICE CREDIT	04-11
EFFECTIVE DATE	06-12-19

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nays: None

RECEIPTS: The Board received the following receipts for Acknowledgment:

Cash Receipts			Cash Account:	HYBLIQRES	R/C	Receipt
Company:	Module	Tran. Type	Doc. Nbr.	Description		
			Start Date:	5/10/2019		
			End Date:	6/3/2019		
5/17/2019	CA	Cash Entry	001641	Pre tax mandatory pension contributions 5-17-19	R/C	95,147.27
5/17/2019	CA	Cash Entry	001642	Post tax annuity contributions 5-17-19	R/C	77,900.97
5/24/2019	CA	Cash Entry	001669	Post Tax Annuity Contributions 5-24-19	R/C	165,472.20
5/24/2019	CA	Cash Entry	001670	Pre tax mandatory pension contributions 5-24-19	R/C	296,269.05
						<u>634,789.49</u>
Cash Receipts			Cash Account:	LIQ RESERV	R/C	Receipt
Company:	Module	Tran. Type	Doc. Nbr.	Description		
			Start Date:	5/10/2019		
			End Date:	6/3/2019		
5/14/2019	CA	Cash Entry	001635	Loan Deduction Program 5-3-19 (\$29,656.72)	R/C	29,656.72
5/14/2019	CA	Cash Entry	001640	Loan Deduction Program 5-10-19 (\$36,245.86)	R/C	36,245.86
5/23/2019	CA	Cash Entry	001666	Loan Deduction Program 5-17-19	R/C	32,218.13
						<u>98,120.71</u>
Total Receipts						<u>732,910.20</u>

GENERAL RETIREMENT SYSTEM
CITY OF DETROIT

MEETING NO. 4235
JUNE 05, 2019

Re: Fees and Expenses

Resolution Moved By: Trustee Cowan - Supported By: Trustee Hall-Wagner

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses;
THEREFORE BE IT

RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Disbursement Report

Page: 1 of 2
Date: 6/3/2019 10:51 AM

Account	Payment Method	Currency	
LIQ RESERV	WIRE	US	
Vendor Name			
BNY Mellon	111-2019-0014367	Management Fees - 1st Qtr '19	45,250.46
Bridgett Hardy	053119BH	IT Contractual Wages - May 2019	4,683.40
James R. Hollins	053119JH	IT Contractual Wages - May 2019	3,738.67
Raymond R. Tchou	053119RT	IT Contractual Wages - May 2019	3,912.91
Venkat Rallapalli / Highbrow Systems, Inc.	053119VR	IT Contractual Wages - May 2019	3,192.15
Landmark Equity Partners XV, LP	052819	Capital Call	70,693.00
Cash Account/Payment Method Total:		6 Documents	131,470.59
HUNT - VEN ACH US			
Vendor Name			
500 WEBWARD LLC	81055	Plumbing Repairs and Light Replacements	225.33
500 WEBWARD LLC	062019_PRFS (81792)	June 2019 Rent	24,998.49
8x8, INC.	2377216	Phone System Services	1,402.36
ADP, INC	534012175	Check Printing Services	5.34
ADP, INC	535612850	Check Printing Services	685.55
MONEY-MEDIA, INC.	FF-278175	Fundfire License Renewal: 6/15/19-6/15/20	745.00
Premier Parking (fka Ultimate Parking)	184234	Parking - June 2019	2,112.00
PROCENTIA, INC	2316	Procentia Implementation	125,371.56
Cash Account/Payment Method Total:		8 Documents	155,545.63
HUNT - VEN CHECK US			
Vendor Name			
ARMELLA JUNE NICKLEBERRY-CLARK	051519JN	Trustee Parking	65.00
CANON SOLUTIONS AMERICA, INC	4029267424	Copier Maintenance	90.26
CINTAS CORPORATION-300	4022026121	Floor Mats	130.65
COMCAST	051719	High Speed Internet (Acct #8529 10 205 0807923)	179.91
DIRECTV	36306017437	Service Charges 5/23/19-6/22/19	39.12

GENERAL RETIREMENT SYSTEM
CITY OF DETROIT

MEETING NO. 4235
JUNE 05, 2019

Re: Fees and Expenses- Continued

HUNT - VEN	CHECK	US	
Vendor Name	Invoice Number	Invoice Description	Amount To Pay
FEDEX	6-545-09346	FedEx Mailing	39.81
FEDEX	6-552-80545	FedEx Mailing	25.73
FEDEX	6-560-46355	FedEx Mailing	25.67
First CHOICE Coffee Services	621352	Equipment Rental	30.00
GABRIEL, ROEDER, SMITH & CO	446862	Actuarial Services for April 2019	21,250.00
IRON MOUNTAIN	201805941	Storage CDs	883.76
IRON MOUNTAIN	201878492	Storage CDs	885.55
OFFICE DEPOT	313589924001	Office Supplies	26.47
OFFICE DEPOT	313589925001	Office Supplies	9.99
OFFICE DEPOT	313589927001	Office Supplies	10.79
OFFICE DEPOT	313589921001	Office Supplies	32.38
OFFICE DEPOT	313589923001	Office Supplies	117.49
OFFICE DEPOT	313589922001	Office Supplies	12.49
OFFICE DEPOT	313589926003	Office Supplies	3.74
PENSION BENEFIT INFORMATION	INV021077	Death Audit - Continuous Monitoring	850.00
PROVIDENCE OCCUPATIONAL HEALTH	349941	Disability Re-Exam Fee	250.00
QUILL CORPORATION	7148889	Office Supplies	64.48
QUILL CORPORATION	7155113	Office Supplies	227.07
QUILL CORPORATION	7184314	Office Supplies	10.39
QUILL CORPORATION	7219403	Office Supplies	11.99
THOMAS SHEEHAN	050619TS	Trustee Parking	99.00
Cash Account/Payment Method Total:		26 Documents	25,371.74

* Payment amount is estimated based on the effective date 6/3/2019

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Refunds of Accumulated Contributions (Annuity Savings Fund)

Resolution Moved By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the contributions to the Annuity Savings Fund by members of the General Retirement System, as set forth:

List No. 7414 - \$497,079.95

List No. 7415 - \$297,453.63

List No. 7416 - \$284,179.29

Including interest, be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Employee Loan Program May 22, 2019

Resolution Moved By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$115,663.00** including interest, be hereby **APPROVED**.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Employee Loan Program May 29, 2019

Resolution Moved By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$12,213.00** including interest, be hereby **APPROVED**.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Employee Loan Program June 05, 2019

Resolution Moved By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$21,830.00** including interest, be hereby **APPROVED**.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins and Chairperson Nickleberry – 6

Nay: None

Re: Minutes/Journal No. 4233 – (05/01/19)

Resolution Moved By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4233**, held on **May 01, 2019**, be hereby **APPROVED** as recorded and submitted.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins, and Chairperson Nickleberry – 6

Nay: None

Open Forum

Chairperson Nickleberry opened the meeting for public discussion:

Retiree Terrill Hill addressed the Board regarding the following:

- Annuity Savings Fund Recoupment hardship

- ***Chief Investment Officer Ryan Bigelow entered the Boardroom at 10:13 a.m.***

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Assistant Executive Director, **Gail A. Oxendine**, in addition to her formal report, discussed the following with the Board of Trustees:

- Upcoming Department/Division Presentations
 - Police and DoIT (June 6, 2019)
 - DoIT (June 20, 2019)
- Newsletter
 - Kimberly Hall-Wagner will be spotlighted in the upcoming July newsletter
- NCPERS
 - Ms. Oxendine attended the NAV Module 3 and 4 training and annual conference. The training covered Good Governance, ways to increase funding status by cutting cost and performance review and compensation for staff. The case study has been provided for Trustee review. A more detailed formal report is forthcoming.
- Chairperson/Vice-Chairperson: please be reminded that the Board is to identify a Chairperson and Vice-Chairperson for the new fiscal year beginning July 1, 2019.
- Birthdays
 - Our next Trustee birthday celebration will be for Trustee Benson in September 2019.
- Assistant Executive Schedule
 - Please be reminded that Ms. Oxendine will be in attendance at the Klausner convention and on vacation June 10-16, 2019, returning Monday June 17th, 2019. She will be available via e-mail, phone and text if needed.
- Departmental Service Interruption update
- Re-examination approval
- 2020 Fiscal Year Budget will be presented by Chief Accounting Officer Ramzee Jackson

➤ ***Trustee Thomas Sheehan entered the Boardroom at 10:23 a.m.***

Re: Chairperson Nomination –Board of Trustees of the General Retirement System

Resolution Moved By Trustee Cowan – Supported by Trustee Hall-Wagner

RESOLVED, that Trustee **June Nickleberry** hereby is elected to serve as Chairperson of the Board of Trustees of the General Retirement System for the term commencing July 1, 2019 and expiring June 30, 2020.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins, Sheehan
and Chairperson Nickleberry – 7

Nays: None

Re: Vice-Chair Nomination –Board of Trustees of the General Retirement System

Resolution Moved By Trustee Cowan – Supported by Trustee Hall-Wagner

RESOLVED, that Trustee **Thomas Sheehan** hereby is elected to serve as Vice-Chairperson of the Board of Trustees of the General Retirement System for the term commencing July 1, 2019 and expiring June 30, 2020.

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins, Sheehan
and Chairperson Nickleberry – 7

Nays: None

Re: Annual Re-examinations

Resolution Moved By: Trustee Sheehan – Supported By: Trustee Cowan

RESOLVED, that in accordance with the recommendation of the Medical Director, the following be CONTINUED on the Duty-Disability Retirement Payroll with **no further exams necessary**:

Jeanette Jackson

Yea: Benson, Cowan, Hall-Wagner, Naglick, Perkins, Sheehan
and Chairperson Nickleberry – 7

Nays: None

DISCUSSION:

Funding Discussion

The Board of Trustees engaged in a brief discussion regarding the Funding Policy.

Open Forum

Chairperson Nickleberry re-opened the meeting for public discussion:

- Kathleen Colin, NASP (National Association of Securities Professionals) President addressed the Board of Trustees regarding the following:
 - Raymond Welbourne Memorial Golf Classic; Friday July 26th, 2019
 - Reminder: NASP 2019 Pension and Financial Services Annual Conference (June 24th- 26th, 2019) in Baltimore, MD

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer, Ryan Bigelow, in addition to his formal report, discussed the following matters with the Board:

- Performance update
- Market update
- May 31 , 2019 Black and Blue
- Life Assurance Fund update
- Lou Vogt of Banyan Advisors, Steve Burns of Townsend and New England Pension Consultants will appear before the Board at one of two of upcoming meetings.

GENERAL RETIREMENT SYSTEM
CITY OF DETROIT
GENERAL COUNSEL'S REPORT

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General Counsel Michael VanOverbeke, discussed the following matters with the Board:

- ASF Recoupment Issue
 - General Counsel has reviewed a non-disclosure and confidentiality agreement for KCC related to the Retirement System's review of the City's bankruptcy records needed to complete a review of the ASF recoupment issue. General Counsel has received access to the files as requested and a review of said records is ongoing.
- Hubert W. Draw Jr. v. General Retirement System of the City of Detroit; Wayne County Circuit Court Case No. 18-010257-CZ.
 - Please recall that both Mr. Draw's attorney and General Counsel's office filed separate motions for Summary Disposition in this matter. The Motions were heard on Friday, April 26, 2019. After oral argument, the Court granted Motion for Summary Disposition and dismissed Mr. Draw's case against the Retirement System. The order that this office has prepared has been entered by the court, a copy of which has been available for your reference.
- Kraft Heinz Derivative Action
 - General Counsel was provided with a Supplemental Demand Letter to the Kraft Heinz Board from Special Counsel, Abraham, Fruchter and Twersky, related to the Board's participation in the Derivative Action against the Kraft Heinz Board. Special Counsel has requested a notarized signature for a Declaration related to the Supplemental Demand Letter. General Counsel has reviewed the Supplemental Demand Letter and the Declaration and approves their execution by the Board

PRESENTATION:

UHY Advisors

Cory McNeely of UHY Advisors presented the following:

- **Process and ERP Implementation Update**
 - ***Trustee Wendell Anthony entered the Boardroom at 11:44 a.m.***
 - ***Trustee Crystal Perkins excused herself from the Boardroom at 11:52 a.m.***

PRESENTATION:

Fiscal Year 2020 Budget Presentation

Chief Accounting Officer Ramzee Jackson and Deputy Chief Accounting Officer Brie Fort presented the Annual Budget for Board Review

Re: Fiscal Year 2020 Budget Approval

Kimberly Hall-Wagner moved to accept and approve the Annual Budget as presented by the Chief Accounting Officer and Staff. John Naglick supported. The motion passed unanimously.

NEW BUSINESS/OLD BUSINESS

- None

GENERAL RETIREMENT SYSTEM
CITY OF DETROIT
ADJOURNMENT

MEETING NO. 4235
JUNE 05, 2019

Trustee Benson moved to adjourn meeting #4235; Trustee Hall-Wagner supported.

There being no further business before the Board, **Chairperson Nickleberry** adjourned the meeting at 12:35 p.m. The Board's next meeting is scheduled for **Wednesday, June 19th, 2019**, at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



GAIL A. OXENDINE, ASSISTANT EXECUTIVE DIRECTOR